



Update: March 2023

# Other employments (certain professional groups according to German Employment Regulation “Beschäftigungsverordnung”)

**Please read carefully before applying:**

**Certain occupational groups according to the German Employment Ordinance can also pursue employment in Germany without recognized vocational training or academic qualifications. Please note that law defines these groups and no exceptions can be made.**

You are required to present a valid passport (min. validity 6 months).

The following documents must be presented to the Embassy during your appointment. Make sure to handover only complete applications.

Submitted

- Filled in application form (national visa) + declaration form (Section 54 (2) 8 in conjunction with Section 53 of the Residence Act)
- 3 biometric passport photos (not older than 6 months)
- Copy of all stamped pages of your passport (A4 size copy)
- Motivational letter + CV
- If applicable: O/L & A/L examination certificates
- If applicable: University Degree or Certificates of Apprenticeship



- Proof of employment:**
  - **Employment contract or contract/binding job offer containing the terms and conditions of employment with details of gross annual salary**
  - **Job description (“Stellenbeschreibung”) as provided [here](#)**
  - **If German is needed for your employment: proof of sufficient knowledge of German language**
- Proof of all your previous qualifications / jobs (e.g. certificates etc.)
- If applicable: pre-approval of the German Federal Working Agency

**Please prepare two identical application sets with the above-mentioned documents copied and bring all your original certificates along. Moreover, every set has to be sorted already in the correct order as showed above!**

**Fee: EUR 75 (to be paid in Rs., by credit card or cash) – no refund in case of rejection!** Conversion into Rs. is made based on the exchange rate at the time of application.

As your application will also be forwarded to the competent immigration authorities in Germany, processing will take at least several weeks.

**During that time no status inquiries are answered. Please refrain from contacting us during the procedure of your application.**

Note further:

False or falsified documents will lead to the refusal of the visa and / or further consequences.



Incomplete applications may result in refusal. Complete documentation does not guarantee a visa approval.

The German Embassy Colombo reserves the right to ask for additional documents and / or call applicant for additional information or interview.